



CBP _____

BUILDING PERMIT APPLICATION DOCUMENTS
Full Building Permit

1. This form identifies documents required to be submitted to fulfill UBC building permit application requirements for a Full Building Permit.
2. This form is to be completed by the Applicant and submitted with the required documentation.
3. Submit this form and the required documentation to:
 UBC Campus & Community Planning
 2210 West Mall
 Vancouver, BC, V6T 1Z4
 ATTN: Joe Stott, Director, C&CP

Date: _____
 Building Address: _____
 Legal Description: _____
 Development Permit Number: _____

- Was application for Excavation and Shoring Permit made previously?
 YES: Excavation and Shoring Permit Number: _____
 NO: Submit documents described in Building Permit Application Documents - Excavation and Shoring Phase

- Was application for Foundation/Structural Permit made previously?
 YES: Foundation/Structural Permit Number: _____
 NO: Submit documents described in Building Permit Application Documents - Foundations and Structural to Grade Phase

- UBC Building Permit Application form
 Building Code Information Sheet (signed and sealed)
 Drawings: 4 Signed and Sealed sets for all disciplines to cover construction of complete building:
 Architectural Plumbing Civil
 Structural Fire Suppression Landscape
 Mechanical - HVAC Electrical
- Specifications: 2 sets
 Lot Grading Plan: 4 signed and sealed sets
 Code Compliance Drawings: 2 sets, signed and sealed
 Final Building Code Analysis Report including alternative solutions, 2 copies, signed and sealed
 Written Proof of Clearance from Other Regulatory Authorities:
 Vancouver Fire & Rescue UBC Environmental
 UBC Utilities Provincial Health Authority
 UBC Legal Department if legal agreements, restrictive covenants or right of way encumbrances on property
- Development Permit checklist, signed and sealed by Architect
 Completed HPO form

PREPARED BY:

NAME: _____
 FIRM: _____
 SIGNATURE _____
 DATE: _____